

# NAJS 2008 – Guidelines for Participation

[www.najs.jp](http://www.najs.jp)

The paper presentations at the annual NAJS Conference are divided into two categories: Sessions and Group Discussions. The Sessions category consists of more or less finished papers. Priority will be given to papers that are ready, or nearly ready for publication. In the Group Discussions category participants can present their research ideas, projects as well as work in progress. There are three different registration forms: one for participants in Sessions, one for participants in Group Discussions and one for participants without a paper. Please make sure that you fill in the correct form and answer all the questions. Please note, however, that the Organizing Committee has the final say in what category to put individual presentations.

Since it is a prerequisite for participants to read all papers presented at the conference beforehand, all papers should be sent in at the latest five weeks prior to the conference. The NAJS webmaster will then publish them as pdf files on the NAJS homepage so that they can be downloaded four weeks ahead of the conference.

## **Format for Sessions**

No time will be given for the presenter to summarize his or her paper. The presenter is, however, allowed a maximum of five minutes to state what type of publication or audience he/she is aiming at and state special requests about the desired feedback. Thereafter two discussants will be given five minutes each to bring up the points most worthy of discussion in the paper. The presenter is then given five minutes to respond before the floor is opened for everyone to comment. The chair of the session should see to it that focus is on major issues rather than details and that the time limit is kept.

## **Format for Group Discussions**

Group discussions are rather flexible. The presenter should briefly summarize the ideas in his or her paper and state special requests about the desired feedback. The chair has the role of actively leading the discussions and as there are no specific discussants, the chair is also asked to shoulder a bit of that responsibility. In Group Discussions there is time to elaborate more extensively on the ideas presented than in Sessions.

## **Length of the paper**

For sessions, manuscripts of 7,000 to 12,000 words are preferred. For Group Discussions, there is no lower limit, but papers should normally not exceed 8,000 words. Deadline for registration is **11 January 2008**. Deadline for papers is **22 February 2008**.